

SIZ: DESIGNED FOR AGILE TECHNOLOGY

BYOD: BRING YOUR OWN DEVICE

Show respect for the grounded considerations that have gone into the guidelines that follow, they are based on responses of prior students and teachers in SIZ. These impacted on the arrangement and use of the three unique spaces, and have generated the guidelines you find here. Mahalo, SIZ Support Team

Collegial Behavior in the Zone:

- **DO NOT** move furniture in SIZ spaces. Only small stools are movable, and not to be stacked.
- Upon entry, remove shoes outside D101, D102, D103. These are the only teaching and learning spaces on campus currently designed for the floor to be used for sitting and working;
- Outdoor courtyard tables and chairs are extensions of the three Innovation Zone classrooms (though they are also public areas):
 - Drinking water permitted; eating or drinking other beverages in Courtyard only;
 - When you remain after class to continue discussions with your teacher and other students, if there is a class immediately following yours, please move to the outdoor courtyard tables and chairs and enjoy that space;
 - Expect to wait in courtyard till your teacher arrives and opens your space. Teachers have been instructed to leave the rooms empty when they exit.
 - Rubbish cans are located outside the rooms. No rubbish enters or remains in the classrooms

Writing Surfaces

Multiple wall writing spaces were incorporated specifically for student use. Kuleana <responsibility> rests with students as well as faculty for use during and cleaning at end of class.

Remove all residue left by your writing:

- Three types of surfaces: sliding panels (recycled resin acrylic) along windows; large walls (not small wall spaces by doors and windows), and white boards on backside of credenza monitors;
- In D101, **do not use** the SMART interactive board as a **marker board**.
- Writing supplies provided, stored on or in media credenza.
Slide out shelf or open inside lower credenza cabinet on the HDTV side.
 - Use only the provided dry erase markers.
 - Use erasers for light clean up – no use of spray cleaner with erasers.
 - Wall writing requires end of class clean up with spray and micro cloths.

Also:

- Clipboards are stored in credenza for use by students to support writing in areas without tables. Leave behind for others.

Windows

- **To shut off air conditioning system**, crack open one window (doors don't affect AC);
- AC will not turn back on until all windows are closed.
- End of class: secure windows by your seat, even if you didn't open them.

Electrical Outlets

- **URGENT! To avoid injury, keep floor boxes tightly shut** and be mindful of cords.
- Media credenza has four outlets below slide out shelf on the HDTV side.
- Some wall outlets around space.

Media Credenza

- Remote control for the TV is attached to right side of credenza with Velcro.
- VGA cable with audio & HDMI cable are provided beneath slide out shelf to attach laptop.
- Use the remote control (INPUT button) to select between HDMI (INPUT 1) and VGA (PC IN) cable.
- Laptop resolution should not exceed 1920 x 1080 (HDTV does not support higher resolutions).
- If computer display appears cut off, use remote control's "View Mode" button to set selection to "Dot by Dot."

Data Projector (D102, D103 only)

- Remote control for the data projector located in a basket below the projection screen switch.
- VGA cable with audio and HDMI cable is provided in corner of room to attach laptop. Please coil & return cable.
- An AppleTV has been installed for those Mac, iPad, iPhone, or Window users (with the Air Parrot app, \$10) to connect wirelessly through AirPlay. **AirPlay passwords -- D102 (zoot1439) and D103 (arco8079)**
- If you do not see your computer/iPad display on the screen once you've attached the proper cable or enabled AirPlay, use the SOURCE button on the remote to switch inputs.
- Adaptors to VGA or HDMI cables available through CIS, maximum 24-hour checkout.

Smart Interactive Display (D101 only)

- **Do not use** the SMART interactive board as a **marker board**.
- A VGA cable & HDMI cable is available to connect your laptop.
- Use the INPUT button located on the Smart Interactive Display pen tray to select input; HDMI cable (HDMI 1), AppleTV (HDMI 2), and VGA cable (VGA 1)
- While the SMART interactive display can support higher resolutions for best image quality, laptops should be set to 1280x800.
- The USB cable bundled with both the HDMI & VGA cable is necessary in order to use the SMART Notebook software. The USB bundled with the VGA cable also carries audio to the projector.
- Adaptors to the VGA or HDMI cables are available through CIS for a maximum 24-hour checkout.
- **AppleTV - HDMI2 input (Password "lend3546").**